

## **BOARD OF DIRECTORS MEETING**

**JULY 8, 2025**

### **PRESENT**

Director Jim Marugg, Director Tom Pocklington, Director Mark Scott, Chief Sims, Captain Jason Oosterbaan, Emmanuel Bautista, department staff and Annette Craven.

### **MEETING CALLED TO ORDER**

Director Marugg called the meeting of the Bonita-Sunnyside FPD Board of Directors to order at 7:58 a.m.

### **APPROVAL OF MINUTES**

Director Scott called for a motion to approve the minutes of June 10, 2025 regular meeting. Motion to approve minutes made by Director Pocklington. Motion seconded by Director Marugg. MPU.

### **AGENDA ADJUSTMENT**

None

### **PUBLIC COMMENT**

None

### **FIREFIIGHTERS UNION REPORT**

Captain Jason Oosterbaan reported; Participated in Demolition Derby at the San Diego County Fair, Robert Marcon made it to second qualifiers & Richard Faaborg made it to the final heat. Total raised with all Fire Department's fundraising is \$130,000 for the Burn Institute.

### **CHIEF'S REPORT**

**INCIDENT REPORT** – Total incidents June = 139. Chief Sims and Board of Directors reviewed and discussed June 2025 incident report and business inspection report.

**TRAINING REPORT** – June training hours = 464.5. Chief Sims and the Board of Directors reviewed and discussed June 2025 training report.

**MAINTENANCE REPORT** – Reviewed and discussed June 2025 maintenance report.

**MONTHLY TAX COLLECTOR REPORT** – Chief Sims and the Board of Directors reviewed and discussed May 31, 2025 tax collector report.

**FINANCIAL REPORTS** – Chief Sims and the Board of Directors reviewed and discussed June 2025 financial reports: profit & loss & expense by vendor detail / summary.

**H.C.F.A.** – None

**H.F.T.** – Chief Sims reported; Jay has assumed all of Heidi's duties and is doing a great job.

**OLD BUSINESS**  
**BUDGET FY 2025-26**

Annette Craven reported; still receiving information and cost for budgeted items. Will be adding the final numbers to present to the Board of Directors at the August board meeting. The final Budget will be adopted at the September 2025 board meeting.

**NEW BUSINESS**  
**SIGN OFFICE MANGER CONTRACT / ACTION**

Presented the Board of Directors with Office Manger contract. Director Pocklington made the motion to sign and accept Office Manger contract. Motion seconded by Director Marugg. MPU.

**HIRING PROCESS - FIREFIGHTER**

Chief Sims reported; Firefighter Faaborg accepted a job with SD City FD and the department will need to fill his position as soon as possible. Chief Sims and the Board of Director went into discussion. After discussion the Board agreed to start the hiring process for a Firefighter/Paramedic. Captain Smith and Chief Sims will be looking at all the options for hiring.

**BADGE PRESENTATION**

Chief Sims presented the Board of Directors and employees with 75yr anniversary badges.

**TIME CAPSULE CEREMONY**

Chief Sims asked the Board of Directors whether they would like to have the time capsule ceremony today or move to another board meeting to be able to invite the Bonita Community? Chief Sims and the Board went into discussion, after discussion the Board agreed to move the capsule time to another day to have the Bonita Community present.

**AGENDA ITEMS-NEXT MEETING**

Board Meetings:

August 12, 2025 at 8:00 a.m.


September 9, 2025 at 8:00 a.m.

**MEETING ADJOURNED**

Director Scott asked if there was any other business, hearing none, Director Scott asked for a motion to adjourn. Motion to adjourn made by Director Pocklington, seconded by Director Marugg. Meeting adjourned at 8:30 a.m.

Minutes Approved:

  
Board Secretary

  
Date